

INSIDE TIFFIN

A newsletter for the Citizens of Tiffin

FEBRUARY 2025

www.tiffin-iowa.org

City of
TIFFIN

A note from the Mayor...

If your calendar rolled over to February and you realized the monthly newsletter had not been released yet, I am sorry, it was indeed my fault. But truth be told, I usually write these newsletters approximately a week before the end of the month, however, in this week and this month I just couldn't do that! As you may have already noticed through the various news articles and social media posts it was a very big week for our community and it brings me great joy to finally be able to share.

#1 Big Community News:

Last week the City of Tiffin and our neighboring communities finalized agreements that will resolve the long-standing challenges at the intersection of Forevergreen Road and Old Jasper Avenue. In situations like this, no one gets everything they want, but I firmly believe the decisions made and the compromises reached by all parties involved are in the best interest of our communities.

This milestone is something we can build upon for our shared future. North Liberty will take the lead in constructing a new roundabout at the intersection, with work currently scheduled to begin in 2026. However, we are all exploring ways to expedite the timeline, as everyone has a vested interest in completing this project as soon as possible.

I want to personally thank you for your patience over the years, especially this past year. A great deal of work has gone into bringing this to the finish line, and I sincerely appreciate your trust and confidence in our ability to get it done.

#1a Big Community News:

Also last week the City of Tiffin secured the largest commercial business commitment in its history with the announcement that Homemakers Furniture is coming to town! Homemakers will establish a 200,000-square-foot facility on the parcel of land south of Pinseekers, bringing approximately 200 new jobs to the area.

The effort to bring this outstanding retailer to Tiffin began in late 2023, making it one of the most exciting and challenging projects. I truly believe this marks a turning point for our city—where commercial development will begin to catch up with the rapid residential growth that has defined Tiffin for years.

Homemakers' operational team is second to none, and their commitment to Tiffin embodies everything we could hope for in a partnership of this scale. We are thrilled to welcome them to our community!

Keep an eye out later this month or next for a State of the City update, possibly in video form. As we navigate the annual budget season, I want to provide a clear picture of our financial standing and how everything fits together, as well as outline the timelines for all ongoing and upcoming projects.

The next few years will be exciting, bringing incredible growth along with the inevitable challenges that come with it—but I wouldn't have it any other way!

Sincerely,
Mayor Tim Kasperek

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CITY DIRECTORY

TIFFIN CITY HALL

300 Railroad St.
PO Box 259
Tiffin, IA 52340
319-545-2572

Office Hours: 8:00 AM - 4:30 PM Monday-Friday



Do you have something you would like to share in the upcoming newsletter?
Email: ahayes@tiffin-iowa.org



City of Tiffin, Iowa @CityofTiffinIowa
Tiffin Fire Department, Iowa @TiffinFireDept
Springmier Community Library @SpringmierCommunityLibrary
Johnson County Sheriff's Office @SheriffJohnsonCountyIowa

IMPORTANT PHONE NUMBERS:

Johnson County Non-Emergency: 319.356.6800
Johnson County Refuse, An LRS Company: 319.665.4498
Tiffin Post Office: 319.545.6800
Tiffin Streets Department: 319.545.4157
Tiffin After Hours Water Emergency: 319.545.2388
Springmier Library: 319.545.2960

Elected Officials

Tim Kasperek, Mayor.319.359.0820
tkasperek@tiffin-iowa.org
Al Havens, Council Member.319.545.8454
ahavens@tiffin-iowa.org
Christine Olney, Council Member.....319.330.8600
colney@tiffin-iowa.org
Eric Schnedler, Council Member.563.299.8250
eschnedler@tiffin-iowa.org
Skylar Limkemann, Council Member.....319.333.8594
slimkemann@tiffin-iowa.org
Tim Orris, Council Member.319.461.1660
torris@tiffin-iowa.org

Planning and Zoning Commission

Gina Landau Chair Person
Luther Parker
Travis Whitmore
Tony Johnson
VACANCY

Zoning Board of Adjustment

Dave Beitz
Steve Oyen
Eileen Schmidt
Diane Havens
VACANCY

MEETING SCHEDULE

CITY COUNCIL 7:00 pm

1st & 3rd Tuesdays of the month.

*Work session always precedes regular meeting

PLANNING & ZONING COMMISSION 6:30 pm

2nd Wednesday of the month

ZONING BOARD OF ADJUSTMENT 6:30 pm

3rd Thursday of the month - if necessary

All meetings are held at City Hall, 300 Railroad Street. Meeting dates are subject to change. Call City Hall to confirm dates and times. Please visit the City's website at tiffin-iowa.org for council packets. Note: Council packets contain draft documents for review purposes only and are subject to change without notice.

PUBLIC POSTINGS: CITY HALL, THE DEPOT, SOLON STATE BANK, MORGAN'S SERVICE

THE CITY OF TIFFIN IS LOOKING TO FILL 2 SEAT VACANCIES...

> **1 VACANCY**
ZONING BOARD OF ADJUSTMENT

> **1 VACANCY**
PLANNING AND ZONING

PLEASE SUBMIT APPLICATION TO:

CITY ADMINISTRATOR
300 RAILROAD ST. TIFFIN, IA 52340 • DBOLDT@TIFFIN-IOWA.ORG

APPLICATION CAN BE FOUND AT: TIFFIN-IOWA.ORG/TIFFIN_CAREERS



TIFFIN WATER & SEWER DEPARTMENT

For more information on applying for service email:
emeyer@tiffin-iowa.org



Important Dates:

- 1st: Bills are issued for previous months consumption
- 15th: Meters are read from 15th of previous month to 15th of current month
- 20th: Payments are due from bills issued on the 1st
- 21st: Late fee assessed



Sign up to receive your monthly utility bill by e-mail. Email emeyer@tiffin-iowa.org or call City Hall 319-545-2572.

UTILITY PAYMENT OPTIONS:

MAIL:

- Check or money order mailed to PO Box 259, Tiffin, IA 52340.

PHONE:

- Call 319-545-2572, option 8 or 1-866-324-7668. Account # required.
Processing fee of \$2.00 + 2.4% of the payment amount.

ONLINE:

- Debit/Credit Card - One time payment, schedule future payment or set up auto draft.
Processing fee of \$2.00 + 2.4% of payment amount.
- E-check - One time payment, schedule future payment or set up auto draft. Processing fee of \$2.00 .

IN PERSON CITY HALL: 300 Railroad Street, M-F 8:00am-4:30pm

- Debit/Credit Card - Processing fee of 2.4% of payment amount.
- Cash, Checks & Money Orders - No processing fees.

CITY HALL DROP BOX:

- Locked drop box located at the College Street entrance. Checked twice during business hours. Checks or money orders only. No cash.

DIRECT PAYMENT:

- ACH Service, payment pulled automatically from provided bank account on the due date (20th) of every month.
No processing fees.

DISCOVER A
NEW WAY TO
PAY!

Paying your bill has never been easier and you've never had more options!

- Access real-time account information and consumption history
- Pay via phone, text, website, or mobile app
- Make a one-time payment, schedule a payment, or sign up for auto pay
- Receive payment reminders



Register today at:
www.municipalonlinepayments.com/tiffinia

Download on the
App Store



GET IT ON
Google Play



Download the iOS or Android app:
MyCivic Utilities

TIFFIN FIRE DEPARTMENT



211 MAIN STREET
FIRE@TIFFIN-IOWA.ORG

FOLLOW US ON SOCIAL MEDIA!



WILL YOU ANSWER THE CALL?



**VOLUNTEER NOW
BECOME A FIREFIGHTER**

TIFFIN FIRE DEPARTMENT

www.tiffin-iowa.org

berb@tiffin-iowa.org



KEEP'EM CLEAR

If there's a fire hydrant near your house,
help keep it accessible this winter:

DO YOUR PART SO THEY CAN DO THEIRS



To the street

CLEAR -AWAY ZONE

Remove any snow and ice
Clear a wide enough perimeter
around the hydrant for firefighters
to work (about 3 feet)
Clear a path from hydrant to street

FOLLOW US ON SOCIAL MEDIA!



FOR ASSISTANCE WITH THE FOLLOWING:

SMOKE DETECTOR / CARBON MONOXIDE ASSISTANCE

Need assistance with changing batteries?
Installing new detectors with same wiring harness connection?

If you live in the City of Tiffin, Clear Creek Township or Union Township
and need assistance please give us a call at 319-545-2572

OR

ONLINE AT

www.tiffin-iowa.org



Smoke Detectors

An essential safety feature for any home, smoke alarms, when properly installed and maintained, can double your chances of surviving a fire. One half of all home fire deaths occur in homes that do not have working smoke alarms. Also, while it is estimated that 94% of U.S. households have at least one smoke detector as many as one half may not be working because the batteries are dead or missing.



Carbon Monoxide

Carbon monoxide (CO) is a colorless, odorless, poisonous gas created when fossil fuels (such as wood, oil, natural gas and kerosene) do not burn completely. CO is the leading cause of accidental poisoning deaths in the U.S. Since you can't see it, taste it or smell it, CO can kill you before you know it's there.

TIFFIN RECREATION DEPARTMENT

FOR MORE INFORMATION AND
REGISTRATION VISIT:
TIFFINOWARECREATION.COM



Registration Now Open!

- **Baseball/Softball/T-ball** - Spring 2025
- **Zumba** - Next session begins February 24th
- **PinSeekers Golf Camp** - Spring Break 2025

Join The Fun!

Family Open Gym - Sundays through Spring break

Youth Baseball Officials Wanted!

- Must be 16 years old
- Email fhaege@tiffin-iowa.org

Stay in the know...

CLICK HERE



To receive program updates, enroll in our email alerts!

Classes!

Exercise classes run every 6 to 8 weeks. Check our REC website to register for the next session! Next Zumba session begins February 24th!

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Do you and a group of friends want to start a new league, sport, camp or other activity?

Email Frank Haege at:
fhaege@tiffin-iowa.org

Sponsorship:

If you or your business would like to sponsor the Tiffin Recreation Department, please contact REC Director, Frank Haege at:
fhaege@tiffin-iowa.org

ADULT BASKETBALL PROGRAMS:

ADULT PICK UP BASKETBALL

**WEDNESDAYS 6PM - 8PM
CCA MIDDLE SCHOOL GYM**

30 PLUS BASKETBALL

**MONDAYS 6PM - 8PM
CCA MIDDLE SCHOOL GYM**

Register online at: TiffinIowaRecreation.com

Springmier Community Library

STORY HOURS

Preschool Story Hour

Mondays at 9:30am

Tot Time Story Hour

Tuesdays at 9:30am

Baby Story Hour

Fridays at 10:30am

Family Story Hour

February 1st at 10:00am - Groundhogs Day & Craft

BOOK CLUBS

Between The Lines

Springmier Community Adult Reads

February 27th at 6:00pm

"The Lonely Hearts Book Club" by Lucy Gilmore

SPECIAL PROGRAMS

Family Craft Days

February 8th at 10:00am - Valentine's Day Boxes

Painting Day

February 12th at 5:00pm - Pre Registration Required

Cost is \$5.00, covers supplies

Teen Craft

February 13th at 4:00pm - Anti Valentines Day

Family Yoga

February 15th at 10:00am

Throwback Thursday Teen Movie

February 20th at 3:45pm - "The Lizzie McGuire Movie" (PG)

REC Day

February 20th - Pre Registration Required

Cost is \$5.00, covers snack and craft

Session 1 (K-3) 9:00am to 11:30am

Session 2 (4-6) 1:00pm to 3:30pm

Family Movie Morning

February 22nd at 9:30am - "Encanto" (G)

Take Home Crafts

Available while supplies last, starting February 1st

- Lip Balm Kit
- Stained Glass Kit

LIBRARY HOURS

Monday - Thursday 9:00am-6:00PM

Friday 9:00am-3:00PM

Saturday 9:00am-12:00PM

Sunday CLOSED

February Closures:

February 20th - Closed for Conference



Ashley Platz

ASSISTANT CITY ADMINISTRATOR



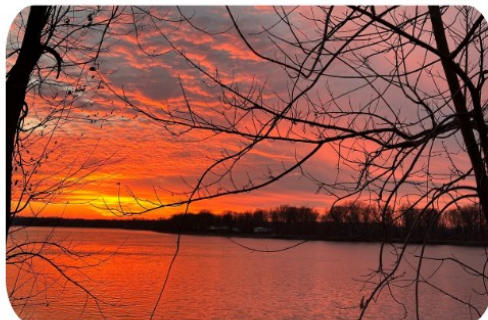
Favorite sports team: *Hawkeyes mostly, but I will secretly cheer for Chicago Cubs and Chicago Bears even though my wife and family are St Louis Cardinals fans.*

Favorite food: *We are foodies and enjoy all types of food, but my go to meal is a good burger or brat on the grill, with sweet corn and watermelon. Nothing too fancy.*

Favorite place to travel: *Our family cabin on Pool 19 of the Mississippi River in Burlington or spending time at the family 'farm' located near Edina, MO. To take a vacation, I like going to any place tropical.*

Hobbies: *My wife and I love to enjoy attending concerts or anywhere that has live music, spending time with friends & family on the river or just being in nature with our three doodles... Sailor, Captain, and Bosun.*

One thing you are most looking forward to in Tiffin: *I am looking forward to catching up on all that I missed the last five years and I'm excited to learn about what is coming next to this growing community. I feel lucky to be part of the awesome team and meeting all of our community leaders.*



Winter Snow & Ice Removal

As a reminder, City Ordinances requires that the City begin snow plowing or ice removal immediately after it has stopped snowing or sleeting. Plowing or sanding of emergency routes may begin sooner at the discretion of the Public Works Department. **For larger snowfalls, a snow-ice emergency may be declared.** In such an event, vehicles parked on all streets will have to be moved. Any vehicle found to be parked where not permitted during the emergency declaration may be towed. Towing costs will be assessed to the owner of the vehicle.

During less severe snowfalls, vehicles parked on city streets must be moved within 24 hours. Vehicles must also be removed from dead-end streets for snow to be plowed. If your vehicle has been towed, you must contact the Johnson County Sheriff's Department for a release.

Snow plowing may create a snow pile at the end of driveways that cannot be prevented. Property owners should **not** push the snow back into the streets as it will create a hazard. Please respect your neighbors and do not push your snow onto their properties as well.

Assistance is requested in keeping fire hydrants dug out for your protection and will help the fire department find the fire hydrants in an emergency.

Per ordinance, sidewalks must be cleared of snow and ice within 48 hours after snowfall. If the City is required to clear the sidewalk, the costs will be billed or assessed for collection.

Arterial roads such as Roberts Ferry Road and Oakdale Boulevard will be plowed first. Collector roads like Croell Avenue and Goldfinch Drive will be plowed next, followed by all other local roads. The City does not plow private roads. These are marked with red street signs. Highway 6 is maintained by the Iowa Department of Transportation.

Keep Fire Hydrants Clear of Snow

Every second counts in an emergency

- Remove snow and ice from the hydrant
- Clear an area approximately 3 feet around the hydrant
- Clear a path from the hydrant to the street





Notes with Deputy O'Hare

Happy Valentine's Day! With hearts in mind, February is National Heart Month. As a former EMT, a CPR/AED instructor, and someone who has lost family members to a cardiovascular event, I want to encourage others to focus on their cardiovascular health.

In the United States, heart disease is the leading cause of death for men, women, and people of most racial and ethnic groups. In 2022, 1 in every 5 deaths in the United States was caused by heart disease. That is 1 every 33 seconds.

Eat a heart-healthy diet, get plenty of sleep, do not smoke, and stay physically active. Lifestyle is hugely important for heart health: About 80% of cardiovascular diseases, including heart disease and stroke, can be prevented.

For more information about heart health visit with your doctor, go to:

<https://millionhearts.hhs.gov> or <https://www.cdc.gov/wisewoman/php/about/index.html>

Thanks and Stay Safe!

**Missing out on City
information and updates?**

**Sign up for text &
email alerts!**



CLICK HERE 

City Council Spotlight:

Al Havens

What do I enjoy about serving as a Tiffin City Councilor:
The primary thing I enjoy and appreciate about being on the Council is being aware of new developments for the City.



SENIOR COFFEE HOUR

Senior aged Tiffin residents are invited to join us on the 4th Tuesday of each month for Senior Coffee Hour. Beginning at 10:00am at Tiffin City Hall.

Next meeting: February 25th, 2025



TIFFIN ANNUAL PET REGISTRATION RENEWAL

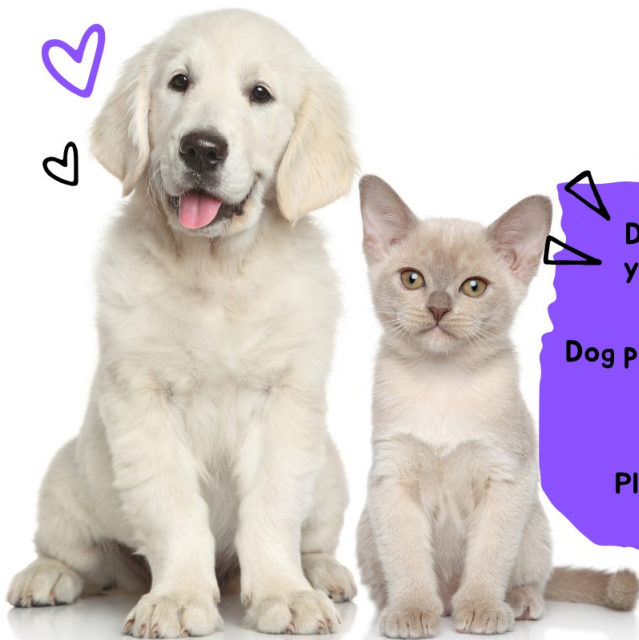
Don't forget to register your pets for the 2025 calendar year. Please note that this registration is required yearly for all cats and dogs that reside in the City of Tiffin.

Dog park passes for the 2025 calendar year will also need renewed.

2025 City Registration Tag: \$10.00 per pet

2025 Dog Park Pass: \$5.00 per dog

Please fill out the form that is linked and return to City Hall with payment and current vaccination records.



[Click Here!](#)



Serving a world in need

Flags Over Tiffin

Flags are dropped off before Memorial Day and picked up after Veterans Day.

Set flags out two days before the following holidays:

Memorial Day, Flag Day, Independence Day, Labor Day and Veterans Day.

Roll up dry flag loosely and store somewhere safe.

Replace white receiver cap over the exposed flag receiver hole until the next holiday.

Please renew subscription before May.

Sign up today!



venmo

"Flags Over Tiffin"

\$40 per year

Mail payment to:

PO Box 197'

Tiffin, IA 52340

Clear Creek Lions Club needs you!

We are looking for more members to join our team. Help us serve the community with any of our numerous projects.

- Flags Over Tiffin
- Blood Drive
- Earth Day clean up
- Iowa KidSite
- Food pantry donations
- Clothing donations to Iowa City Shelter House
- Collecting old eyeglasses
- Iowa Lions Eyebank
- Donations to pet shelter
- Winter gear donations for adults and kids

Join the movement.

*Serve your community with
your local Lions Club...*



Contact us:



clearcreek.lions.club1@gmail.com



Clear Creek Lions



CCA COMMUNITY SCHOOL DISTRICT

EARLY REGISTRATION

STARTS FEBRUARY 13



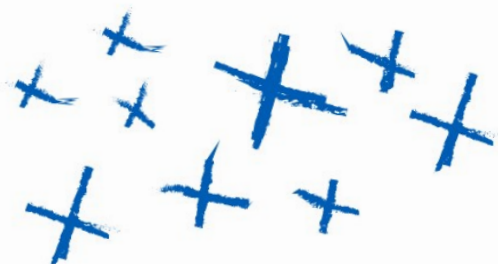
For:

- Preschool
- Magnet program
- Kindergarten

YOUR FUTURE STARTS HERE!



**CLEAR
CREEK
AMANA**
COMMUNITY SCHOOL DISTRICT
BRINGING LEARNING TO LIFE
www.ccaschools.org/enrollment



OPEN ENROLLMENT

SECURE YOUR SPOT TODAY!

Closes
March 1

Exciting news! Open enrollment is in full swing for the 2025-2026 school year. Apply at www.ccaschools.org.



Your Future Starts Here



**CLEAR
CREEK
AMANA**
COMMUNITY SCHOOL DISTRICT



YOU'RE INVITED!

Attention all incoming Kindergarten, 1st, and 2nd grade families for the 2025-2026 school year.

Please join us for Clear Creek Amana Magnet STEAM and Project Lead The Way (PLTW) demonstration night.

Date: February 13, 2025

Time: 6:00 - 7:30 PM

Where: Amana Elementary School
3023 220th Trail, Amana

What to expect:

- Building tours
- Hands on STEAM demonstrations
- Registration assistance



RSVP Here




MEMBERSHIP

ATHLETIC
BOOSTERS


Thank you to all of our CCA parents, local businesses, and community members who are our yearly membership holders, and who have signed on to be business sponsors. If you are interested in becoming a booster club member or helping out our student athletes by being a business sponsor, please contact us!

All membership dues go towards supporting our sports programs and athletes.

**Need to
contact us?**

 **Email**

 **Website**

 **Facebook**



Want to join CCA FAME? Have questions?
Visit our website and Facebook page to learn more!



CLICK HERE



CLICK HERE



FAME has started working at the Carver & Xtream Arena concession stands. Since we started working in those, we have made \$10,000 so far. We couldn't do this without our volunteers. Scan the QR code to see if there are any dates on the sign up genius that you could help!



We have other events that always need volunteers as well. Scan the QR code below to fill out the Google Form and we will contact you directly about those needs.

FAME
BOOSTERS



Ready, set, go! That is what we used to say at the beginning of a race when I was a kid. I didn't think I would be using it as an adult but I am, or rather we are. What are we ready for? The Account for the Recreation Center at the Community Fund of Johnson County (Tiffin Community Funds parent organization) is ready to take tax deductible donations specifically for the Tiffin Rec. Center. What are we set for? We are set to provide you with a tax deductible way to donate specifically to the Tiffin Rec. Center. Are we going? Yes we are, to date we have received \$27,500.00 in that account. So the race is on and it appears we've gotten a great start, and hopefully we will continue going strong right up until the finish line. This is going to be a long distance race as opposed to a sprint, but don't let that stop you from participating, put on your running shoes and come with us. Since you will be running the race with us you might be a little tired so you can contribute online at:

https://cfjc.fcsuite.com/erp/donate/create/fund?funit_id=4099

If technology isn't your thing you can send the donation for the Rec. Center to Tiffin Community Fund c/o Tim Orris, 821 Buck Street, Tiffin IA 52340 and I will get it into the fund immediately. Now I better get myself ready because this is a race I would like to win for Tiffin.

Tim Orris - Director, Tiffin Community Fund
torris78@yahoo.com • 319-461-1660

Tiffin Community Fund Endowment Fund: https://cfjc.fcsuite.com/erp/donate/create/fund?funit_id=1106

Tiffin Recreation Center: https://cfjc.fcsuite.com/erp/donate/create/fund?funit_id=4099

CCA Community **FOOD PANTRY** & **FAMILY RESOURCE CENTER**



The Family Resource Center & Community Food Pantry is located in the grey building between the CCA Middle School and the CCA High School and is accessible from the CCA Middle School parking lot. The Mission of the Center is to involve the community in reaching and providing assistance to help feed our neighbors. Anyone in the surrounding area who finds themselves in need of assistance, please feel free to come pick up what you need!
For more information please visit us online at <https://www.facebook.com/CCAfoodpantry/>.

Would you like to help the Resource Center?

Make a donation of non-perishable food (not expired), in-season clothing in good condition, or toiletries during pantry hours.

Drop Off: The Family Resource Center/Community Food Pantry, 391 W Marengo Rd, Tiffin (OR) Grace United Methodist Church, 300 W Marengo Rd, Tiffin

Monetary donations may be dropped off during pantry hours or mailed to: Grace United Methodist Church, 300 W Marengo Rd, Tiffin

* Please make checks payable to CCA Food Pantry

PANTRY HOURS: MONDAY 4:00PM - 6:00PM // WEDNESDAY 2:00PM - 4:00PM // SATURDAY 8:30AM - 11:30AM



coralville community **FOOD PANTRY**

You're not alone, and it's not your fault. Anyone who lives in Coralville or Tiffin is welcome to visit the pantry once a week to receive food. Food insecurity affects people from all walks of life. We're here to help, whatever your situation looks like. Visit our pantry or set up a home delivery.

 coralvillefoodpantry.org

 facebook.com/coralvillefoodpantry

 coralville_food_pantry



Pantry Hours

Tuesday 2:00pm-6:00pm
Wednesday 5:00pm-7:00pm
Thursday 10:00am-12:00pm
Saturday 10:30am-1:00pm

WORK SESSION 6:00 PM JANUARY 7TH

Roll Call: The City of Tiffin City Council held a work session Tuesday, January 7, 2025, at the City Hall Council Chambers. Mayor Kasperek called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens arrived at 6:04 PM, Chris Olney, Tim Orris and Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Orris. All ayes, agenda approved.

DISCUSSION AND REVIEW OF CITY OF TIFFIN FY 2024 AUDIT – BERGANKDV

Discussion: Nancy Schulzetenberg from BergankDV present via Microsoft Teams to present the FY24 audit.

DISCUSSION AND REVIEW OF PROPOSED TIFFIN FIRE DEPARTMENT CONCEPTUAL DESIGN

Discussion: Landon Burg from OPN presented the conceptual design of the proposed Tiffin Fire Department. Mayor and Council had discussion on size, cost and phasability of the project. Time ran short on discussion and it was decided to follow up on a future work session to continue the conversation to allow the fire department to begin fundraising.

DISCUSSION AND REVIEW OF FY 2025-2026 BUDGE

QUESTIONS FROM COUNCIL MEMBERS REGARDING ITEMS ON THE REGULAR CITY COUNCIL AGENDA OR REPORTS

OTHER BUSINESS

ADJOURNMENT

Motion to adjourn by Schnedler. Second by Orris. All ayes, meeting adjourned at 7:03 PM.

REGULAR SESSION 7:00 PM

Roll Call: The City of Tiffin City Council held a regular session Tuesday, January 7, 2025, at the City Hall Council Chambers. Mayor Kasperek called the meeting to order at 7:07 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Tim Orris, Eric Schnedler and Skylar Limkemann. present City Administrator Doug Boldt and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Havens. All ayes, agenda approved.

COMMUNICATIONS AND REPORTS

Unscheduled: This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

CONSENT AGENDA

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

Approval of City Council Minutes

Approval of Summary of Receipts Report

Appointment of Councilperson Tim Orris as Mayor Pro-Tem

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts Report and Appointment of

Councilperson Tim Orris as Mayor Pro-Tem by Havens. Second by Limkemann. All ayes, consent agenda approved.

MAYORAL PROCLAMATION

PUBLIC HEARING

Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the North Park Road Improvements Project

Motion to Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the North Park Road Improvements Project by Havens. Second by Orris. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the North Park Road Improvements Project by Orris. Second by Schnedler. Roll Call: Orris, Olney, Schnedler, Limkemann, Havens. All ayes, motion carried.

Public Hearing on Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited

Motion to Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited by Orris. Second by Havens. Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited by Orris. Second by Olney. Roll Call: Limkemann, Havens, Orris, Olney, Schnedler. All ayes, motion carried.

Public Hearing on the Proposed Amendment to the Tiffin Urban Renewal Area

Motion to Close Public Hearing and Proceed to I-4

Motion to approve Public Hearing on the Proposed Amendment to the Tiffin Urban Renewal Area by Schnedler. Second by Orris. Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Proposed Amendment to the Tiffin Urban Renewal Area by Olney. Second by Havens. Roll Call: Olney, Schnedler, Limkemann, Havens, Orris. All ayes, motion carried.

ORDINANCE APPROVAL/AMENDMENT

Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited

Motion to Approval First Reading and Proceed to Second Reading

Motion to approve Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited by Havens. Second by Orris. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, first reading approved.

RESOLUTIONS FOR APPROVAL

Resolution No. 2025-001 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Cost for the North Park Road Improvements Project.

Motion to approve Resolution No. 2025-001 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Cost for the North Park Road Improvements Project by Olney. Second by Orris. Roll Call: Olney, Schnedler, Limkemann, Havens, Orris. All ayes, motion carried.

Resolution 2025-002 – A Resolution to Award the Bid for the North Park Road Improvements Project.
Motion to approve Resolution 2025-002 – A Resolution to Award the Bid for the North Park Road Improvements Project by Olney.
Second by Orris. Roll Call: Limkemann, Havens, Orris, Olney, Schnedler. All ayes, motion carried.

Resolution No. 2025-003 – A Resolution Approving Tax Abatement Application for the Villages Urban Revitalization Area.
Motion to approve Resolution No. 2025-003 – A Resolution Approving Tax Abatement Application for the Villages Urban Revitalization Area by Havens. Second by Orris. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

Resolution No. 2025-004 – A Resolution to Declare the Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area.
Motion to approve Resolution No. 2025-004 – A Resolution to Declare the Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area by Havens. Second by Orris. Roll Call: Schnedler, Limkemann, Havens, Orris, Olney. All ayes, motion carried.

Resolution No. 2025-005 – A Resolution Naming Depositories for City Funds and Approving City's Investment Policy.
Motion to approve Resolution No. 2025-005 – A Resolution Naming Depositories for City Funds and Approving City's Investment Policy by Orris. Second by Havens. Roll Call: Limkemann, Havens, Orris, Olney, Schnedler. All ayes, motion carried.

Resolution No. 2025-006 – A Resolution Establishing the Financial Institution for the City of Tiffin's Operational Bank Account.
Motion to approve Resolution No. 2025-006 – A Resolution Establishing the Financial Institution for the City of Tiffin's Operational Bank Account by Orris. Second by Schnedler. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

OLD BUSINESS

MOTIONS FOR APPROVAL

Consideration of Payables List – Motion to approve by Orris. Second by Havens. All ayes, motion carried.

Consideration of Special Events Application – Rodeo and Concert, Wildhorse Productions – Motion to approve by Limkemann. Second by Schnedler. Ayes: Schnedler, Orris, Limkemann. Nays: Havens, Olney. Three ayes, motion carried.

Consideration of Change Order #3 – Rathje Construction, Original Town Urbanization Project – Phase 3 – Motion to approve by Havens. Second by Orris. All ayes, motion carried.

Consideration of Pay Estimate #5 – Rathje Construction, Original Town Urbanization Project – Phase 3 – Motion to approve by Orris. Second by Schnedler. All ayes, motion carried.

Discussion and Consideration of Purchase of Jetter Vacuum Truck as part of the Vehicle/Equipment Replacement Program and Council Action as Needed. Motion to approve by Havens. Second by Orris. All ayes, motion carried.

Consideration of City Council Appointments (below) and Council Action as Needed
City Clerk – Abigail Hora
City Attorney – Phelan Tucker Law LLP
City Engineer – MSA Professional Services
Official Newspaper – Cedar Rapids Gazette

Motion to approve by Orris. Second by Havens. All ayes, motion carried.

Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Havens. Second by Orris. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

Motion to adjourn from closed session into regular session by Schnedler. Second by Orris. Roll Call: Orris, Olney, Schnedler, Limkemann, Havens. All ayes, motion carried.

REPORTS TO BE RECEIVED/FILED

Iowa Snowdrifters Update

REPORTS FROM CITY PERSONNEL

Mayor's Report – Nothing to Report.
City Council Reports – Nothing to Report.
Director of Public Work's Report – Nothing to Report.
Building Official's Report - Discussion: Building Official Brian Shay gave presentation on building permits issued for calendar year 2024.
Water/Wastewater Superintendent's Report – Nothing to Report.
Recreation Director's Report – Nothing to Report.
Fire Chief's Report – Nothing to Report.
Law Enforcement Report - Nothing to Report.
City Engineer's Report - Nothing to Report.
City Attorney's Report - Nothing to Report.
City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

ADJOURNMENT

Motion to adjourn by Orris. Second by Olney. All ayes, meeting adjourned at 8:29 PM.

WORK SESSION 6:00 PM JANUARY 21ST

Roll Call: The City of Tiffin City Council held a work session Tuesday, January 21, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 6:05 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens present via phone, Chris Olney, Tim Orris and Skylar Limkemann arrived at 6:25 PM. Others present City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Orris. All ayes, agenda approved.

DISCUSSION OF CITY COUNCIL MEETING STRUCTURE, AGENDA AND RESOURCES

Discussion: Council Member Schnedler and Assistant City Administrator Ashley Platz reviewed the meeting policy and code of ethics for City meetings. They discussed implementing a visual timer to manage speaking times, with the Mayor having the authority to adjust time limits for effective discussion flow. The Mayor should use the gavel as needed and summarize discussions to keep the meeting moving. They emphasized the importance of tabling resolutions if discussions become lengthy. They also considered moving Council reports to work sessions and having reports submitted in advance. Additionally, they discussed the process for adding items to the agenda and expressed interest in seeing pricing and design options for the Council Chambers.

DISCUSSION AND REVIEW OF FY 2025-2026 BUDGET

QUESTIONS FROM COUNCIL MEMBERS REGARDING ITEMS ON THE REGULAR CITY COUNCIL AGENDA OR REPORTS

OTHER BUSINESS

ADJOURNMENT

Motion to adjourn by Orris. Second by Schnedler. All ayes, meeting adjourned at 7:00 PM.

REGULAR SESSION 7:00 PM

Roll Call: The City of Tiffin City Council held a regular session Tuesday, January 21, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:04 PM. Upon roll being called the following members were present: Al Havens present via phone left at 7:40 PM, Chris Olney, Tim Orris, Eric Schnedler and Skylar Limkemann. present City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Orris. All ayes, agenda approved.

COMMUNICATIONS AND REPORTS

Unscheduled: This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

CONSENT AGENDA

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

Approval of City Council Minutes

Approval of Summary of Receipts Report

Approval of Clerk's/Treasurers Report

Approval of Liquor License Renewal for LMR Development LLC, DBA: Bella Sala

Approval of Special Liquor License for LMR Development LLC, DBA: Bella Sala

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts Report, Clerk's/Treasurers Report, Liquor License for LMR Development and Special Liquor License for LMR Development by Schnedler. Second by Limkemann. All ayes, consent agenda approved.

MAYORAL PROCLAMATION

Community Risk Reduction Week Proclamation

PUBLIC HEARING

ORDINANCE APPROVAL/AMENDMENT

Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited

Motion to Approval Second Reading and Proceed to Third Reading

Motion to approve Ordinance 2024-518 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.09, Truck Parking Limited by Limkemann. Second by Schnedler. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, second reading approved.

Resolutions for Approval

Resolution No. 2025-007 – A Resolution Setting the Date of February 4, 2025, for a Public Hearing on a Proposal to enter into a General Obligation Loan Agreement and Borrow Money thereunder.

Motion to approve Resolution No. 2025-007 – A Resolution Setting the Date of February 4, 2025, for a Public Hearing on a Proposal to enter into a General Obligation Loan Agreement and Borrow Money thereunder by Limkemann. Second by Orris. Roll Call: Orris, Olney, Schnedler, Limkemann, Havens. All ayes, motion carried.

Resolution 2025-008 – A Resolution to Approve the 28E Agreement between the City of North Liberty, the City of Tiffin, the City of Coralville, and Johnson County regarding Construction of a Roundabout at Jasper Avenue and Forevergreen Road.

Motion to approve Resolution 2025-008 – A Resolution to Approve the 28E Agreement between the City of North Liberty, the City of Tiffin, the City of Coralville, and Johnson County regarding Construction of a Roundabout at Jasper Avenue and Forevergreen Road subject to the Raricks signing the settlement agreement by Orris. Second by Limkemann. Roll Call: Olney, Schnedler, Limkemann, Havens, Orris. All ayes, motion carried.

Resolution 2025-009 – A Resolution Approving the 28E Agreement between the City of Tiffin and the City of Coralville regarding Construction of South Jasper Avenue.

Motion to approve Resolution 2025-009 – A Resolution Approving the 28E Agreement between the City of Tiffin and the City of Coralville regarding Construction of South Jasper Avenue subject to the Raricks signing the settlement agreement by Schnedler. Second by Orris. Roll Call: Schnedler, Limkemann, Havens, Orris, Olney. All ayes, motion carried.

Resolution 2025-010 – A Resolution Approving the Full Release and Settlement Agreement.

Motion to approve Resolution 2025-010 – A Resolution Approving the Full Release and Settlement Agreement by Limkemann. Second by Schnedler. Roll Call: Limkemann, Havens, Orris, Olney, Schnedler. All ayes, motion carried.

Resolution No. 2025-011 – A Resolution Approving the Automatic and Mutual Aid Agreement for Fire Protection, Rescue, and Emergency Medical Services in and Surrounding Johnson County, Iowa, January 2025.

Motion to approve Resolution No. 2025-011 – A Resolution Approving the Automatic and Mutual Aid Agreement for Fire Protection, Rescue, and Emergency Medical Services in and Surrounding Johnson County, Iowa, January 2025 by Limkemann. Second by Schnedler. Roll Call: Havens, Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

Resolution No. 2025-012 – A Resolution Approving the Substantial Completion of the Well #5 Pump, Controls and Watermain Project.

Motion to approve Resolution No. 2025-012 – A Resolution Approving the Substantial Completion of the Well #5 Pump, Controls and Watermain Project by Limkemann. Second by Orris. Roll Call: Orris, Olney, Schnedler, Limkemann, Havens. All ayes, motion carried.

OLD BUSINESS

MOTIONS FOR APPROVAL

Consideration of Payables List – Motion to approve by Orris. Second by Schnedler. All ayes, motion carried.

Consideration of Pay Estimate #6 – Rathje Construction, Original Town Urbanization Project – Phase 3 – Motion to approve by Orris. Second by Limkemann. All ayes, motion carried.

Consideration of Change Order #4 – Boomerang Construction, Well #5 Pump, Controls and Watermain Project – Motion to approve by Orris. Second by Schnedler. All ayes, motion carried.

Consideration of Pay Estimate #6 – Boomerang Construction, Well #5 Pump, Controls and Watermain Project – Motion to approve by Olney. Second by Orris. All ayes, motion carried.

Discussion and Consideration of One-time Water and Sewer Adjustment at 629 Calla Lily Way and Council Action as Needed. Motion to approve by Orris. Second by Limkemann. All ayes, motion carried.

Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Orris. Second by Limkemann. Roll Call: Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

Motion to adjourn from closed session into regular session by Orris. Second by Schnedler. Roll Call: Orris, Olney, Schnedler, Limkemann. All ayes, motion carried.

REPORTS TO BE RECEIVED/FILED

December Johnson County Sheriff's Report

Monthly Departmental Budget Reports

REPORTS FROM CITY PERSONNEL

Mayor's Report – Nothing to Report.

City Council Reports – Discussion: City Council Person Orris attended fraud training hosted by City Staff. He also attended the Watershed meeting and joint entities meeting. Council Person Limkemann reported the Fire Department Pancake Breakfast will be May 4th from 6-11 AM

Director of Public Work's Report – Nothing to Report.

Building Official's Report – Nothing to Report.

Water/Wastewater Superintendent's Report – Nothing to Report.

Recreation Director's Report – Nothing to Report.

Fire Chief's Report – Nothing to Report.

Law Enforcement Report – Nothing to Report.

City Engineer's Report - Nothing to Report.

City Attorney's Report - Nothing to Report.

City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

ADJOURNMENT

Motion to adjourn by Limkemann. Second by Orris. All ayes, meeting adjourned at 7:59 PM.

SPECIAL SESSION 5:30 PM JANUARY 30TH

Roll Call: The City of Tiffin City Council held a special session Thursday, January 30, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 5:34 PM. Upon roll being called the following members were present: Skylar Limkemann, Al Havens, Chris Olney, Tim Orris, Eric Schnedler. Others present City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Schnedler. All ayes, agenda approved.

COMMUNICATIONS AND REPORTS

Unscheduled: This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

CONSENT AGENDA

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

PUBLIC HEARING

ORDINANCE APPROVAL/AMENDMENT

RESOLUTIONS FOR APPROVAL

MOTIONS FOR APPROVAL

Discussion and Review of Proposed Tiffin Fire Department Conceptual Design and Council Action as Needed.

Discussion: Fire Chief Brad Hill provided a brief presentation outlining the discussion for the fire station and its future needs. Key points included fundraising efforts, timeline, and funding. Council and Chief Hill discussed possibly renovating the current station and build a smaller station with an ambulance bay on Forevergreen, with two bays remaining at the existing location and four to five bays at the new site. The current station lacks office space and living quarters, which will be addressed in the new design. Funding options, including a potential debt schedule, were discussed. Goals and timelines were set, with fundraising to potentially kick off in the end of 2025. Council directed City Administrator Doug Boldt to update the financial projections and be prepared with adjusted figures. A follow-up meeting is scheduled for April to review these financials and discuss the department's future plans. Council members are asked to submit their thoughts and ideas by February 14 to align with the April meeting timeline.

REPORTS TO BE RECEIVED/FILED

REPORTS FROM CITY PERSONNEL

- Mayor's Report
- City Council Reports
- City Administrator's Report

ADJOURNMENT

Motion to adjourn by Schnedler. Second by Olney. All ayes, meeting adjourned at 7:08 PM.